

**Shri R.L.T College of Science, Akola**

**Internal Quality Assurance Cell**

**Minutes of Meeting & ATR**

**Meeting No : 1**

**Session : 2019-20 Date :29/06/2019**

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| **Agenda-1** | To confirm the minutes of last meeting the IQAC held meeting on 29-6-2019 in the office of the principal. |
| **Resolution** | The Principal / Chairmen of IQAC read the minutes of previous meeting and it was confirmed unanimously by all members. |
| **Agenda-2** | **To discuss AQAR for the Academic session 2018-19** |
| **Resolution** | IQAC coordinator informed that as per the new guidelines released by NAAC, Banglore that the AQAR for the session 2018-19 should be submitted online instead of offline. In view of this the IQAC worked on this plan. |
| **Agenda-3** | **To discuss action plan for the academic session 2019-20** |
| **Resolution** | On discussion of the above subject the action plan for the session 2019-20 is to be prepared by IQAC as per the academic calendar released by the S G B Amravati University and according the rules and norms the IQAC prepared the Action Plan keeping in mind that this year the institute celebrates its Golden Jubilee Year.  |
| **Agenda-4** | Any other matter with the permission of chair1. Tree plantation
2. Ph.D center in Physical Eduction
3. To organized workshop, conference and seminars
4. Felicitation of retired persons
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| **Resolution** | 1. The college conducted tree plantation programe successfully in the month of July and August. Department of NSS and NCC volunteers planted the tree on the bank of road near Sonala village.
2. The permission granted by University for the PhD center in Physical Education.
3. College organized National conference and work shop in the academic session 2019-20.
4. On the occasion of Golden Jubilee year the College organizing committee and IQAC felicitate the retired persons for their useful contribution in their fields. .
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 **IQAC Coordinator Principal /Chairman**



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**Meeting No : 2**

**Session : 2019-20 Date :02/10/2019**

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| **Agenda-1** | Reading and finalization of minutes and resolution of last meeting 29/6/2019 |
| **Resolution** | Coordinator of IQAC read the minutes of previous meeting and it was conformed unanimously.  |
| **Agenda-2** | **To finalized AQAR Session 2018-19:** |
| **Resolution** | IQAC coordinator in meeting with Chairman of all criteriondiscuss and informed the new policies of NAAC regarding the submission of AQAR. |
| **Agenda-3** | **Discussion regarding programme conducted during month (Aug, Sept. 2019)** |
| **Resolution** | On the Occasion of Golden Jubilee Year it was decided to conduct 50 programs Vriksharakshabandhan celebrated by NSS Department on the occasion of rakshabandahan and students take the oth to save the plants and save the nature. Preparation of Ganesh Idol from soil to protect the nature from POP. Mobile photography by department of Zoology and organization of Avishkar-Research festival etc |
| **Agenda-4** | **Any other matter with the permission of chair**1. Krutishil Shikshak Pursakar’
2. ‘Swacchata Prize
3. ‘National level Best Microbiology Department’
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| **Resolution** | 1. ShriR,D,Chaudhary announce that the Hon’ble Principal Dr. V.D Nanoty got the KrutishilShikshakPursakarby SGBAU, Amravati.
2. Dr.R.P.Joshi told that the got the university prize for ‘Best College in Akola district under Swacchatta Campaign’
3. Dr.H.S. Malpani said that the department of Microbiology the Best National microbiology department by Microbiologist Society of India.
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 **IQAC Coordinator Principal /Chairman**



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**Meeting No : 3**

**Session : 2019-20 Date :01/01/2020**

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| **Agenda-1** | Reading and finalization of minutes and resolution of last meeting 2/10/2019 |
| **Resolution** | Coordinator of IQAC read the minutes of previous meeting and it was conformed unanimously.  |
| **Agenda-2** | **Information on AQAR submission (2018-2019)** |
| **Resolution** | IQAC coordinator informed that the submission of AQAR qill be finalized after the final comment received by NAAC,  |
| **Agenda-3** | **Information on activities conducted during (Oct - Dec. 2019)** |
| **Resolution** | In view of Golden Jubilee the many departments organized the various program like poster competition, Maths Olympiad stc action taken by departmental/ |
| **Agenda-4** | 1. Information on NET/SET Qualifier,
2. University Merit list declaration
3. Color coat in sports
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| **Resolution** | 1. Shri. A.B. Khedkar qualified U.G. C NET Exam in Dec. 2019**.** Ms.SandhyaMhaske CHB teacher in mathematics and P.G. student MR. Pradip R. Surushe qualified SET Exam held on 11th Oct 2019.
2. Ku. DipaliBhojane:M.Sc – Mathematics stood 5th merit in P.G. Category in Summer 2019 Exam**.**Ku. Kanchan Mangtani:M.Sc – Microbiology stood 1st merit in P.G. Category in Summer-2019 Exam.Ku. Namrata Lohiya: B. Sc student stood 5th merit in U.G Category in Summer-2019
3. Ms.Mrunali G. Wawge. B.sc II Kabaddi**.** Ms.Kalyani Sangunwedhe B.sc II Handball Ms.Bahgyshree Chondhari B.sc II Wrestling**/**
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 **IQAC Coordinator Principal /Chairman**



**Shri R.L.T College of Science, Akola**

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**Meeting No : 4**

**Session : 2019-20 Date :01/02/2020**

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| **Agenda-1** | Reading and finalization of minutes and resolution of last meeting 1/1/2020 |
| **Resolution** | Coordinator of IQAC read the minutes of previous meeting and it was conformed unanimously.  |
| **Agenda-2** | **Submission on AQAR submission (2018-2019)** |
| **Resolution** | IQAC coordinator informed that the s AQAR for the session2018-19 will be submitted within a short period of time/ |
| **Agenda-3** | **Information on activities conducted during January-2020** |
| **Resolution** | Department of Zoology published Biodiversity Calendar 2020 on 2nd January 2020 at the hands of eminent personalities Mr. S.R. Bharti (Assistant Commissioner of Fisheries Akola)Three day skill development program on fresh water Aqua CultureNational Conference on Multidisciplinary Research in science and Technology for Healthy Life Style Management (NCMRST 2020) 24th January 2020. |
| **Agenda-4** | **Any other matter with the permission of Chair.**1.To organized International Guest Lecture2.Work shop on Non-accredited colleges |
| **Resolution** | 1. on 10/10/2019 the one day workshop was organised with Joint Director (H,E) Amravati on Non-Accredited colleges
2. International Guest lecture on 13/02/2020 in collaboration with IQAC and Microbiology Society of India.
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 **IQAC Coordinator Principal /Chairman**