

**Shri R.L.T College of Science, Akola**

**Internal Quality Assurance Cell**

**Minutes of Meeting & ATR**

**Meeting No : 1**

**Session : 2018-19 Date :25/08/2018**

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| **Agenda-1** | To confirm the minutes of last meeting(22/2/2018) the IQAC held meeting on 25/8/2018 in the office of the principal. |
| **Resolution** | The IQAC coordinator read the minutes of previous meeting and it was confirmed unanimously by all members. |
| **Agenda-2** | To discuss AQAR for academic session 2017-18. |
| **Resolution** | IQAC coordinator give the information that the changes are made by NAAC in the pattern of submission and accordingly the chairman of all criterion prepared their criterion . |
| **Agenda-3** | To discuss action plan for the academic session 2018-19. |
| **Resolution** | To implement the action plan for the academic session 2018-19 IQAC prepared the and emphasis given on quality enhancement during the session. Some suggestion were made by faculty members are noted by Hon’ble Principal sir. |
| **Agenda-4** | Information about revised assessment and accreditation framework (RAF) launched in July, 2017. |
| **ReAsolution** | Chairman of IQAC and coordinator give complete detailed about the Revised Assessment and Accreditation framework ( RAF) implemented by NAAC to introduce more transparency in assessment process. The college IQAC start to implement all the suggestion made by NAAC from July,2017 |
| **Agenda-5** | Any other matter with the permission of Chair.  1. To organized Seminars/conference  2. Renovation of Microbiology department and library |
| **Resolution** | 1. Department of Chemistry & Microbiology organized two seminars one is at National Level and second is on State level.  2.Department of Microbiology laboratory is under the renovation and construction of library is in progress. |

 

**IQAC Coordinator Principal /Chairman**



**Shri R.L.T College of Science, Akola**

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**Minutes of Meeting & ATR**

**Meeting No : 2**

**Session : 2018-19 Date :27/09/2018**

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| **Agenda-1** | To confirm the minutes of last meeting(25/8/2018) the IQAC held meeting on 27/9/2018 in the office of the principal. |
| **Resolution** | The IQAC coordinator read the minutes of previous meeting and it was confirmed unanimously by all members. |
| **Agenda-2** | To finalized the AQAR 2017-18 |
| **Resolution** | The AQAR for the session 2017-18 was finalized and put for the submission in CDC meeting |
| **Agenda-3** | Information on inauguration of newly constructed/renovated construction, organisation of workshops/seminar during month August and September 2018. |
| **Resolution** | The newly constructed three digital class rooms were inaugurated by the hands of Guardian Minister of Akola, Hon’ble Dr. Ranjeet Patil sir. The National level seminar cum workshop on Art of Perfume Making was conducted by Department of Chemistry. Preparation of Shri Ganesh Idols from soil was conducted by Department of Microbiology. |
| **Agenda-4** | Any other matter with the permission of Chair  1. Installation of CCTV  2.Organisation of Inter collegiate Badminton Competition of SGBAU. |
| **Resolution** | 1. For the security purpose the 48 CCTV was installed, now the college area is under the supervellance for 24X7.  2. Dr. R.D. Chandrawanshi , Director Sports Department told that the Sant Gadge Baba Amravati University Inter Collegiate Badminton Competition was held on 18th September 2018. |

 

**IQAC Coordinator Principal /Chairman**



**Shri R.L.T College of Science, Akola**

**Internal Quality Assurance Cell**

**Minutes of Meeting & ATR**

**Meeting No : 3**

**Session : 2018-19 Date :26/11/2018**

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| **Agenda-1** | To confirm the minutes of last meeting(27/9/2018) the IQAC held meeting on 26/11/2018 in the office of the principal. |
| **Resolution** | The IQAC coordinator read the minutes of previous meeting and it was confirmed unanimously by all members. |
| **Agenda-2** | Information on AQAR 2017-18 |
| **Resolution** | IQAC coordinator informed that the final submission of AQAR for the session 2017-18 is going to submit to NAAC in the month of December 2018 by old method. |
| **Agenda-3** | Information on Program conducted in the month of September to November |
| **Resolution** | The participation in Youth Festival organized by S G B Amravati University held at Shri Shivaji College Akola. Maharojgar Melava was organized in the RLT college campus by Guardian Minister Dr. Ranjeet Patil Sir. District level workshop was organized in collaboration with Joint Director (H.E) Amravati Region NAAC and guidance on scholarship ‘Rajshri Chatrapati Shikshan Shulka Pratipurti’ (E.B.C.) on 24.10.2018. |
| **Agenda-4** | Any other matter with the permission of chair   1. Resubmission of proposal of PG and other diploma Courses. 2. Appointment of Student Representative in IQAC |
| **Resolution** | 1. Due to the continuous demand by students, it was decided to resubmit the PG proposals in the subject Physics, Biochemistry, Zoology, Computer Science and Botany and also diploma courses in Astronomy and Sericulture to sant Gadge Baba Amravati University, Amravati. 2. As per the new guidelines by NAAC Shri Sandip Toshniwal appointed as a student representative in IQAC of college . |

 

**IQAC Coordinator Principal /Chairman**



**Shri R.L.T College of Science, Akola**

**Internal Quality Assurance Cell**

**Minutes of Meeting & ATR**

**Meeting No : 4**

**Session : 2018-19 Date :29/1/2019**

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| **Agenda-1** | To confirm the minutes of last meeting(26/11/2018) the IQAC held meeting on 29/1/2019 in the office of the principal. |
| **Resolution** | The IQAC coordinator read the minutes of previous meeting and it was confirmed unanimously by all members. |
| **Agenda-2** | Information regarding Submission of AQAR |
| **Resolution** | The IQAC coordinator informed that the AQAR for the session 2017-18 submitted successfully on 27/12/2018 and uploaded on college web site. |
| **Agenda-3** | Information on program conducted during December-18 to January-19 |
| **Resolution** | Avishkar (Research Festival) District Level Round, Akola conducted on 17.12.2018. Total 15 students participated. Avishkar (Research Festival) University Level Round at S.G.B.A.U. conducted on 26.12.2018 and 27.12.2018. Total 11 students selected from first round. Participated in second round out of theses participants Ku. Kanchan Mangtani and Ku. Vasundara Dutonde were selected for inter university compettion. The represent in S.G.B.A.U. University team. State level event of Avishkar was held at Gondwana University, Gadchiroli in the month of January, 2019.  On the account of Science Day state level seminar cum poster competition “ My Health , My Responsibility” Dr. Jagdish Zade , ALUNMI was chief guest for the competition. |
| **Agenda-4** | Any other matter with the permission of chair   1. Information on District Youth Parliament 2. Review meeting with the heads of departments |
| **Resolution** | 1. District Youth Parliament was conducted in the college 2. Meeting held to take the review on over all progression of departments . All HOD participated in the meeting. |

 

**IQAC Coordinator Principal /Chairman**