

**Shri R.L.T College of Science, Akola**

**Internal Quality Assurance Cell**

**Minutes of Meeting & ATR**

**Meeting No : 1**

**Session : 2017-18 Date :16/08/2017**

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| **Agenda-1** | To confirm the minutes of last meeting (11/1/2017) of IQAC held meeting on 16/8/2017 in the office of the principal. |
| **Resolution** | The Principal / Chairmen of IQAC read the minutes of previous meeting and it was confirmed unanimously by all members. |
| **Agenda-2** | To discuss the AQAR for the academic session 2016-17 |
| **Resolution** | IQAC coordinator gave the information about the preparation of ARAQ2017-18 is under process. Dr.P.T Agrawal guided for the preparation of AQAR. The chairman of all seven criteria gave information regarding the progress of their criterion. |
| **Agenda-3** | To discuss the Action Plan for the academic session 2017-18 |
| **Resolution** | The action plan for the session 2017-18 discussed. The HOD of all departments were present. Respected Principal sir informed the to prepare their departmental action plan for the same session and implement it towards the quality enhancement.  |
| **Agenda-4** | **Any other matter with the permission of chair.**1. Formation of Students Council
2. To conduct research and innovative activities
3. To conduct Guest lecture
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| **Resolution** | 1. The student council was formed as per guidelines of Sant Gadge Baba Amravati University, Amravati
2. Many departments organized research activities and innovative activities at their departmental level.
3. Some department conducted guest lecture by eminent personalities.
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 **IQAC Coordinator Principal /Chairman**



**Shri R.L.T College of Science, Akola**

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**Meeting No : 2**

**Session : 2017-18 Date :04/09/2017**

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| **Agenda-1** | To confirm the minutes of last meeting(16/8/2017) of IQAC held meeting on 04/09/2017 in the office of the principal. |
| **Resolution** | The Principal / Chairmen of IQAC read the minutes of previous meeting and it was confirmed unanimously by all members. |
| **Agenda-2** | To finalized AQAR 2016-17 for the submission |
| **Resolution** | IQAC coordinator presented the AQAR -2016-17 before the members of committee, some suggestions were made by members of IQAC and then finalized for submission.  |
| **Agenda-3** | 1.Information on Programs conducted2.Awarness program on Thalassemia 3.Plantation in the month of July |
| **Resolution** | The programs conducted in the month of August 11th, 2017 Dr.Tamne delivered his lecture on Importance of Blood Donation in Youth”.Adaptation of one Patient of Thalassemia by Dr V.D.Nanoty and Dr. U.K.Bhalekar by donating Rs. 12000/- each.In the month of July 1st 2017 Tree Plantation program was conducted in and around Akola city. Dr. Ajay Deshmukh , Registrar, Sant Gadge Baba Amravati University was honored as a Chief Guest.  |
| **Agenda-4** | **Any other matter with the permission of chair.**1. Construction of New Departments
2. About the Admission process of BSc & MSc.
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| **Resolution** | 1. The construction of new departments like Physical Education, Career Counselling Cell, Exam Deptt. Has started in the month of August 2017.
2. The chairman of Admission committee informed the house that the admission for BSc Part I and MSc Psrt I getting good response and we are seeking for permission to additional seat allotment by SGB Amravati University.
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 **IQAC Coordinator Principal /Chairman**



**Shri R.L.T College of Science, Akola**

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**Minutes of Meeting & ATR**

**Meeting No : 3**

**Session : 2017-18 Date :07/12/2017**

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| **Agenda-1** | To confirm the minutes of last meeting(4/9/2017) of IQAC held meeting on 07/12/2017 in the office of the principal. |
| **Resolution** | The Principal / Chairmen of IQAC read the minutes of previous meeting and it was confirmed unanimously by all members. |
| **Agenda-2** | Information on submission of AQAR 2016-17 . |
| **Resolution** | Principal and IQAC coordinator gave information that the AQAR for the session 2016-17 has been submitted to NAAC successfully on 4th October 2107 |
| **Agenda-3** | 1.Information on conduction of Guest Lecture by departments |
| **Resolution** | 1. Department of Chemistry conducted a guest lecture on Spectroscopy by Dr. V.S.Jamode, Professor & Head , PGTD Chemistry
2. Department of Physics organized Guest Lecture on Thermodynamics . The resource person was Dr. Wankhade
3. Dr. Bharat Rathi gave information on Rubella Vaccine on 13/10/2017
4. Dr. Dhabe, Head , Department of Zoology Shankarlal Khandelwal Science College delivered her lecture on Aquaculture on 7/10/2017. Department of Zoology organized the Guest Lecture
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| **Agenda-4** | **Any other matter with the permission of chair.** 1. Appointed on BOS ( Microbiology) by SGBAU 2. Short Term Course Attendance. 3. Virtual Lecture |
| **Resolution** | 1. Dr. U.K.Bhalekar Head Department of Microbiology appointed by Sant Gadge Baba Amravati University on Board of Studies.
2. Dr. Pradip Deohate , Assistant Professor successfully completed short term course by S G B A university.
3. Dr. A.M.Deshmukh, President , Microbiology Society of India delivered guest lecture on Genetically Modified Food on 11th September 2017.
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 **IQAC Coordinator Principal /Chairman**



**Shri R.L.T College of Science, Akola**

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**Meeting No : 4**

**Session : 2017-18 Date :22/02/2018**

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| **Agenda-1** | To confirm the minutes of last meeting(7/12/2017) of IQAC held meeting on 22/02/2018 in the office of the principal. |
| **Resolution** | The Principal / Chairmen of IQAC read the minutes of previous meeting and it was confirmed unanimously by all members. |
| **Agenda-2** | Information on submission of AQAR 2017-18. |
| **Resolution** | IQAC coordinator gave information that the AQAR for the session 2017-18 is in progress, the criteria wise work is going on , the chairman of all criteria busy in collection of data .  |
| **Agenda-3** | 1.Information on conduction of Guest Lecture by departments2. Blood Donation Camp |
| **Resolution** | 1. The parent Society The BGE Society and Shri R L T College of Science, Akola jointly organized on “ Obesity”. The lecture delivered by well known person Dr.Nanasaheb Chaudhari, Akola
2. On the occasion of Mahaparinirvan Din , a guest lecture was organized by college. Dr. Avinash Dolas was the resource person .
3. Blood donation camp was organized on 22/12/2017, where the blood group dictation camp was held .
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| **Agenda-4** | **Any other matter with the permission of chair.** 1. Declaration of Merit List of BSc & MSc by SGBAU. 2. Inauguration of Newly constructed buildings. 3. Ph.D award |
| **Resolution** | 1. Sant Gadge Baba Amravati University declared the merit list for session 2016-17 in which the college students perform brilliantly and stand in merit list. A) Ku.Sakshi Survade – 1st merit in MSc Microbiology B) Ku. Sneha Wnkhade – 2nd Merit in MSc Microbiology. C)Ku.Ferheen Maniyar – 3rd Merit in MSc Chemistry. D) Ku. Vrushali Wankhade -8th merit in MSc Chemistry E) Ku.Rumaisa Haris -6th merit in MSc Maths F) Ku. Renuka Agrawal -10th merit in MScMaths.
2. Newly constructed buildings were inaugurated by the hands of Dr. Rajiv Borle, Vice Chancellor, Datta Meghe Institute of Medical Science, Wardha (M.S)on 6th January 2018.
3. Shri. S.R.Mhatre from Microbiology and Shri Khobragade from Mathematics ware awarded Ph.D in respective subjects by Sant Gadge Baba Amravati University, Amravati.
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 **IQAC Coordinator Principal /Chairman**